

MINUTES FROM ALLERDALE WORKING GROUP MEETING

HELD ON 28<sup>TH</sup> JULY 2021, 0930am - Teams

Attendees: Eva Chua (EC)  
 Laura Kay (LK)  
 Katy Arnott (KA)  
 Marion Fitzgerald (MF)  
 Jocelyn Manners-Armstrong (JMA)  
 Andy Ross (AR)  
 Daniel Rigg (DR)  
 Mary Bradley (MB)  
 Charlotte Gleeson (CG)

Minutes: Linda Scott (LS)

Apologies: Dot Kirk-Adams (DKA)

Item	Description	Action Lead	By when
1.	<b>WELCOME/APOLOGIES</b> – Apologies received from Dot Kirk-Adams		
2.	<b>PREVIOUS MINUTES/ACTIONS</b> Minutes/Actions from the meeting held on 30 <sup>th</sup> June were agreed and approved		
3.	<b>COMMUNICATIONS UPDATE</b> LK gave a verbal update – paper will be distributed <ul style="list-style-type: none"> <li>• EC advised that going forward the events team will do leaflet door drop to promote events in the area</li> <li>• LK to promote events on Facebook</li> <li>• Look into accessing local FB groups and community ‘next door’ groups</li> <li>• Send email addresses for newsletter sign up to the contact centre</li> <li>• MF has sent list of events to councillors</li> <li>• Look into printing hard copies of the newsletter for issue at events and for those who do not have email access</li> </ul>	LK LK/MB EC LK	
4.	<b>WS1 UPDATE</b> EC gave an update on forthcoming events <ul style="list-style-type: none"> <li>• Youth engagement session has been arranged with The Lakes College on Friday 30<sup>th</sup> July, to give an introduction to a GDF in the community – Paul Skelton will also be in attendance. EC to update group at the next meeting</li> </ul>	EC	

5.	<ul style="list-style-type: none"> <li>Update Stakeholder Group on the recently held Workshop</li> </ul> <p><b>WS2 UPDATE</b> AR advised a further update at item 8 on agenda</p> <ul style="list-style-type: none"> <li>Search Area process is underway and currently trying to accelerate timeframes</li> </ul>		
6.	<p><b>WS3 UPDATE</b> CG gave presentation – paper will be distributed</p> <ul style="list-style-type: none"> <li>Discussion on Community Partnership selection panel</li> <li>WG should decide selection criteria</li> <li>Meeting arranged for 18<sup>th</sup> August to discuss initial CP selection criteria</li> <li>We need to be careful we do not encroach onto decisions that should be taken in CP phase as by the time the CP is set up the WG will have fulfilled their objectives</li> <li>CP members need to be reflective of the community, confident and competent and embedded in the community</li> <li>Consider mapping a timeline for selection – interim stage, next stage, final stage</li> <li>Interim group should be small to help move things on quickly</li> <li>Need to have community legitimacy, people in community need to be confident</li> <li>Once CP members have been identified, then develop Community Investment Fund and CP agreement with them</li> <li>Consider different terminology for ‘interim’ CP – suggestions to LS</li> <li>Suggestions for core members of CP to LS</li> <li>Lack of income support for potential members has been escalated to Simon Hughes</li> <li>Draft requirements early August – roles and responsibilities</li> <li>3 options for selection of chair <ul style="list-style-type: none"> <li>Recruitment</li> <li>Once CP members in place one of them becomes interim Chair</li> <li>Current chair transitions across</li> </ul> </li> </ul> <p><b><i>Group consensus was that we wait until CP members are in place and then discuss options for Chair again, as this should be a CP decision</i></b></p>	<p>EC/JMA/MB/MF</p> <p>All All To note</p> <p>To note</p>	
7.	<p><b>GENERIC WEBSITE</b></p> <ul style="list-style-type: none"> <li>On hold until CP launch – raise again once core members are in place</li> </ul>		
8.	<p><b>CONFIDENTIAL ITEM – separate discussion – see appendix 1</b></p>		
9.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>Mary putting event posters up on Parish Council noticeboards</li> </ul>		
10.	<p><b>DATE OF NEXT MEETING – 25<sup>th</sup> AUGUST 2021</b></p>		

