

MINUTES FROM ALLERDALE WORKING GROUP MEETING

HELD ON 8th September 2021, 0930am - Teams

Attendees: Eva Chua (EC)
Jocelyn Manners-Armstrong (JMA)
Marion Fitzgerald (MF)
Mary Bradley (MB)
Mark Walker (MW)
Dot Kirk-Adams (DKA)
Charlotte Gleeson (CG)
Alison Beard (AB)
Daniel Rigg (DR)
Laura Kay (LK)
John Evans (JE)
Sam King (SK)

Minutes: Katy Arnott (KA)

Apologies: Andy Ross (AR)
Linda Scott (LS)

Item	Description	Action Lead	By when
1.	WELCOME/APOLOGIES – Apologies received from Andy Ross and Linda Scott Introductions- Mark Walker – Representing Genr8 North		
2.	Objective of meeting: <ul style="list-style-type: none"> <i>Has the Working Group fulfilled each Workstream task using relevant statements taken from the Policy paper?</i> 		
3.	Workstream 1- (Report enc.) - Presented by Dot Kirk-Adams Task: <i>Policy Ref, 6.25. As it identifies the Search Area, the Working Group will start work to understand the local area and any issues or questions the community within it might have.</i> Summary Notes: <ul style="list-style-type: none"> Did we achieve our objectives? Ref. Slide 21 & 22. Tasks in Amber were presented as partially achieved and those in green achieved. Uncertain that WG has built trust as WG received public frustration at drop in events from first Direct Mail not reaching all households. Acknowledge that building trust will be a long-term process. 		

<p>4.</p>	<ul style="list-style-type: none"> • A second Direct mail has been sent, (landed 2nd Sept) and a clear upsurge in activity has been recorded at the Contact Centre. • Request to receive Contact Centre report detailing activity before and after Direct Mail landed. • Ref. Slide 23. Evidence that engagement work is continuing was presented. The demographics/target groups the WG has not reached sufficiently were detailed for review. • Ref. Slide 24. Where are we in the engagement steps? Plan presented to continue the engagement plan and review steps 8 & 9. <ul style="list-style-type: none"> ○ Step 8: Identify and publicise the initial Search Area(s). ○ Step 9: Start to talk about a potential Community Partnership • Engagement will continue for the long term- several years. • The level of conversation was believed to have increased in the wider area. Anecdotal comments were discussed from WG members regarding meetings they had attended that had discussed GDF. These meetings included political, business organisations and business leader’s county wide. Discussions will be part of a continual engagement process- engagement doesn’t stop. • Katy to request and record on CRM anecdotal information received from WG members detailing wider conversations. • Once Search Area is announced WG plan for further engagement events, public places, small groups, hard to reach groups, disability groups, faith groups, Ewanrigg. Etc. Prioritise these groups based on the evidence and data gathered so far. • Stakeholder sessions have included generalist organisations but once Search area is announced it could become more localised. <p>Decision: <i>Has the Working Group completed this task?</i></p> <ul style="list-style-type: none"> • Working Group consensus – No, we haven’t completed the task. <p><i>If not, what do we still need to do to complete this task?</i></p> <ul style="list-style-type: none"> • A Workstream 1 Action Plan will be produced to list the outstanding tasks. It will be focused, include deadlines, capacity, and accountability to ensure delivery. <p>WS2 Report (Confidential)- In Andy Ross’s absence Presented by Dan Rigg</p> <p>Task: <i>6.21. An early task for the Working Group will be to identify a Search Area.</i></p> <p>Summary presented – (reference slide 26):</p> <ul style="list-style-type: none"> • Working Group has completed initial evaluation. 	<p>JE</p> <p>KA</p> <p>DKA/CG</p>
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<p>5.</p>	<ul style="list-style-type: none"> • 3 supporting Context Reports will be produced. • A 2-day workshop was held, and all parties agreed the Wards to include in the Search Area. • RWM have produced a Search Area Evaluation Summary and confirmed the Search Area has potential. • Search Area Evaluation Report is being produced and the draft report is out for review internally very soon. • Longer than expected timelines were discussed- reasons given – longer process than an expected and the experts needed longer time to review data <p>Decision: <i>Has the Working Group completed this task?</i></p> <ul style="list-style-type: none"> • WG consensus Yes- completed task, subject to formally approving the Search Area Report. <p><i>If not, what do we still need to do to complete this task?</i></p> <ul style="list-style-type: none"> • The Search Area Report will go for formal minuted approval at the full Working Group meeting, 29th Sept. • Search Area Report approval to be an Agenda item 29/09/21 • A clear Comm’s plan is required for Search Area announcement. (To be ready before 29th September). <p>Workstream 3 Report (Enc.)- Presented by Jocelyn Manners- Armstrong Task: <i>Policy Ref. 6.26. The Working Group will work to identify members of the community who may be interested in joining a Community Partnership.</i></p> <p>Summary notes:</p> <ul style="list-style-type: none"> • The previous siting processes failed for several reasons, but lack of trust is acknowledged to have been an important element. Working Group could be at risk of prejudicing this by not properly fulfilling its policy responsibilities • Detailed socio-economic/cultural data on the Search Area has not yet been provided, despite requested. • Socio-economic information could be found in the Allerdale Recovery and Growth Strategy Report produced for Allerdale Borough Council. To share with WG again. • Policy requires a thorough selection process. • Selection policy needs to be transparent and accountable • WG have not produced the Selection criteria and Selection Panel. <ul style="list-style-type: none"> ○ EC to arrange meeting to progress Selection Panel, who would sit, RWM, Chair and ABC, Roles and Responsibilities, Engagement, CP members. 	<p>LS</p> <p>LK</p> <p>KA</p> <p>EC</p>	
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- Discussion around could the CP be formed from existing WG members? Concern raised, that if we go with initial CP members as those proposed by WG we haven't currently any community representation, involvement. WG members not sufficient.
- Policy details that it is a WG task and set up selection panel.
- Concern raised over lack of progress of Workstream 3
- WG must make clear decisions for the way forward to complete this objective.

Decision

Has the Working Group completed this task?

- WG consensus was that the WG have not completed the task.

If not, what do we still need to do to complete this task?

- Produce a clear Workstream 3 Action Plan with key activities, dates and delivery accountability.
- Recirculate CP task list produced by JMA

JMA/CG

JMA

Note:

- **MF posed a Question: Why can't there be a gap between Search Area announcement and CP forming?**
 - **Step 1- Announce Search Area**
 - **Step 2 – Form a Community Partnership**
- SK Response - The gap presents a risk that it may open up questions regarding property value and the Working Group cannot address these concerns until the Community Partnership has formed its remit.
- WG could request to start monitoring house prices in Search Area.
- Eva Chua provided the information already shared with Allerdale Borough Council (ABC) ahead of the October 13th ABC Exec meeting.
 - RWM are having regular conversations with ABC about their requirements and RWM is providing information to help them prepare a paper.
 - RWM have submitted- a recent Engagement Snapshot Report, an overview of Policy and objectives and Working Group activities.
 - Search Area Identification Summary information has been provided.
 - ABC could make their Paper public- 5th October
 - Councillors in Search Area Wards will be given pre-brief - 4th Oct
 - Working Group Comm's plan is currently being developed with ABC.

To note

To note

6.	<ul style="list-style-type: none"> ○ Timescale looking likely for formation of Community Partnership in November. ● Question raised. Are there other factors leading to announce Search Area and Community Partnership together? <ul style="list-style-type: none"> ○ CG-reported that there is no budget pressure to launch CP ○ SK reported that there was a RWM target for a Community Partnership to be formed by end of the financial year, March 2022. Only driver is that once in CP, CIF, House Protection, visioning can be activated. ● Before we ask ABC to submit anything the Working Group must be comfortable. Search Area Identification Announcement and joining a Community Partnership are 2 different things. ● AFTER DISCUSSION WG AGREED THAT THE OF ANNOUNCING OF SEARCH AREA AND JOINING A COMMUNITY PARTNERSHIP SHOULD BE 2 SEPARATE ITEMS TO TAKE TO ALLERDALE BOROUGH COUNCIL. 	To note	
7.	<p>DECISION TO ENDORSE THE FORMATION OF THE COMMUNITY PARTNERSHIP</p> <ul style="list-style-type: none"> ● Conclusion: Working Group consensus – The Working Group has not met all the objectives detailed in each Workstream but Action Plans for Workstreams will be produced to ensure timely delivery of outstanding tasks. <p>AOB</p> <ul style="list-style-type: none"> ● Community Stakeholder Session, Wednesday 14th September- Future discussion topics requested- <ul style="list-style-type: none"> ○ Comments received- Input on Selection Criteria and Policy process. ● Concern raised about the perception from the stakeholders that we are transparent. Dot stated that she had made it clear that they were there to offer suggestions only. 		
8.	<p>DATE OF NEXT MEETING – 15th September 2021, Workstream 3</p>		