



MINUTES FROM COMMUNITY PARTNERSHIP MEETING

HELD ON 26<sup>TH</sup> JANUARY 2022, 1000am – Teams

Attendees:

Mary Bradley (MB)  
Charlotte Gleeson (CG)  
Gordon Grant (GG)  
Deborah Naylor (DN)  
Chris Gibson (CG)  
Richard Miller (RM)  
Chris Shaw (CS)  
Simon Hughes (part)

Minutes: Linda Scott (LS)

Apologies: Suzanne Caldwell

Item	Description	Action Lead	By when
1.	<p><b>WELCOME/APOLOGIES</b> – Apologies received from Suzanne Caldwell</p> <p>Mary Bradley welcomed all and introduced Simon Hughes, Community Engagement Siting Director</p> <p>Simon Hughes introduced himself and explained his background. He welcomed everyone to the Community Partnership and said it was really important that we use the group to help explain to the community how a GDF can work and that we listen to the voices of the community.</p> <p>Simon spoke about the resources within RWM that the Partnership can use and that when RWM needs to carry out work in the area, they will always inform the Partnership in advance to ensure Members are kept abreast of the technical work RWM needs to carry out.</p> <p>All members also introduced themselves.</p>	To note	
2.	<p><b>DECLARATION OF INTERESTS</b></p> <ul style="list-style-type: none"><li>• Full process is in schedule 5 of CP agreement and all members will need to sign the Declaration going forward. LS will forward to members to be signed</li><li>• Simon Hughes left the meeting</li></ul>	To note LS	
3.	<p><b>DISCUSS PAPER OUTLINING SHORT-TERM OUTPUTS/GOALS FOR 'ESTABLISH' PHASE</b></p> <ul style="list-style-type: none"><li>• MB discussed the paper and outlined the format with all and explained how she thought each section should work</li></ul>	To note	



	<ul style="list-style-type: none"><li>• There will be a requirement at some point to revise the CP agreement but this is not urgent</li><li>• Notice of any revisions to CP agreement to be given to Allerdale Borough Council in plenty of time</li><li>• Recruitment of Community Partnership members is a priority – Alison Beard to organise a meeting between Gordon Grant, Mary Bradley, Deborah Naylor to discuss</li><li>• Community Investment Fund panel to be set up – Nichola Nelson Jones to organise a meeting to discuss between GG/MB/MF</li><li>• Marion Fitzgerald received an expression of interest from someone who would like to be part of a Community Investment Panel – application is on hold until interview stage. Applicant kept updated</li><li>• Community Engagement – Katy Arnott to arrange a meeting between GG/MB/CS to develop a plan</li><li>• Communication strategy to be agreed</li><li>• Laura Kay is producing a Maildrop to residents for consideration by members as soon as possible – hopefully this will be available for approval at next meeting</li><li>• Consider breaking down ‘Visioning’ process into more stages</li><li>• Consider what local suppliers may help with supply chain</li><li>• Going forward the ambition is for papers to be pulled together on goals to be achieved, by the individuals responsible and the nominated RWM person, and then discussed with all at arranged meetings</li></ul>	AB NNJ To note KA LK To note To note	
4.	<b>AGREE PAPER OUTLINING SHORT-TERM OUTPUTS/GOALS FOR ‘ESTABLISH’ PHASE</b> <ul style="list-style-type: none"><li>• Paper agreed by all and the suggestions for member involvement, put forward by MB, was also agreed</li></ul>	To note	
5.	<b>DISCUSS HIGH-LEVEL SCHEDULE FOR ESTABLISH PHASE</b> n/a	To note	
6.	<b>FUTURE MEETINGS</b> <ul style="list-style-type: none"><li>• Agreed on bi-weekly morning meetings 8:30 to 10:00 Tuesday/Wednesday/Thursday on a rolling basis – LS send invitations</li></ul>	To note	
7	<b>AOB</b> <ul style="list-style-type: none"><li>• Marion Fitzgerald proposed Councillor Tony Markley as her deputy</li><li>• GDPR – all agreed that their contact details can be retained by RWM/NWS and used openly within the Partnership</li><li>• Requests for external meetings for Community Engagement have been received from groups looking for volunteer speakers – Cockermouth and District Civil Trust, Cockermouth U3A, WI, Multi-Cultural Group and Youth Partnerships. Katy Arnott to pull list of groups together.</li></ul>	To note KA	



8	<ul style="list-style-type: none"><li>• Main item on next agenda will be Recruitment of new CP members and the Maildrop</li><li>• Search area wards will be discussed in a group meeting regarding boundaries etc.</li></ul> <p><b>DATE OF NEXT MEETING – Tuesday 8<sup>th</sup> February 8:30am</b></p>	To note	
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