



MINUTES FROM COMMUNITY PARTNERSHIP MEETING

HELD ON 22nd MARCH 2022, 0830am – Teams

Attendees:

Mary Bradley (MB) - Chair
Charlotte Gleeson (CG) – Project Manager
Gordon Grant (GG) – Community Engagement Manager
Richard Miller (RM) – Chamber of Commerce
Chris Shaw (CS) - Calc
Marion Fitzgerald (MF) – Allerdale Borough Council
Laura Kay (LK) – Communications
Deborah Naylor (DN) – Inspira
Matthew Pixton (MP) – Land & Property Manager
Chris Eldred (CE) – Technical Project Manager

Minutes: Linda Scott (LS) - Secretariat

Apologies:

Item	Description	Action Lead	By when
1.	WELCOME/APOLOGIES – n/a The Chair welcomed all to the meeting	To note	
2.	PREVIOUS MINUTES/ACTIONS <i>Agree minutes from the previous meeting held on 10th March and review outstanding actions</i> <ul style="list-style-type: none">• Minutes were agreed by all• All actions updated	To note	
3.	COPELAND SEISMIC SURVEY UPDATE – for distribution <ul style="list-style-type: none">• Chris Eldred/Matthew Pixton introduced themselves and shared their presentation with the group• Scottish and Isle of Man government are aware of these surveys• Notices of activities will be issued to mariners in the area• Any fixed fishing gear within the survey area will be asked to be removed. A compensation scheme will be available to apply for if fishers believe they are affected by the surveys• NWS have an ongoing communications plan for handling the surveys• Consider if NWS Head of Stakeholder Relations should attend next CP meeting to discuss communications and stakeholders• MB thanked Matthew/Chris for their presentation	LS GG	



	<ul style="list-style-type: none">• 'Chairman's update' to be added to agenda going forward – see below update for this meeting• Alison will talk to other partnerships regarding her recruitment campaign• Engagement programme with senior management in progress• Accountability framework is being discussed• Confidentiality - reminder to all that any 'work in progress' should not be shared with anyone	LS	
4.	<p>COMMS PLAN – previously distributed</p> <ul style="list-style-type: none">• LK shared presentation with all• Direct mail has been distributed throughout Allerdale, however one of our group has not received anything – MF to report back once she has spoken to colleagues• Consider putting a piece on Seismic on the website• Hard copies of newsletter would be good to have when attending engagements – LK provide as required• Quarterly newsletter (with flexibility) was the preferred option within the group• Newsletter distribution to be last Thursday in May/August/November/February 2023• Speaking at events – give thanks on social media to parish/group for inviting us. Photographs welcome from any events attended – please note consent may be needed from people to be included in photographs• Frequency and style of Comms reporting to be revisited when we have a full partnership in place• All agreed to sign off Comms Plan with the provision that the strategic report is to be revisited as the partnership progresses – MF thanked LK for her input	MF LK LK To note To note LK To note LK To note	
5	<p>CIF TERMS OF REFERENCE – previously distributed</p> <ul style="list-style-type: none">• Terms of Reference signed off - proposed by DN and seconded by MF• First CIP meeting 25th March – 2 applications received so far	To note To note	
6	<p>AOB</p> <ul style="list-style-type: none">• 14 recruitment applications received – request to all to promote recruitment to try and enable diversity in applicants• Community Engagement Plan agreed to be signed off – proposed by CS and seconded by DN• CoRWM and NuLeaf meeting attended by CS – MF to provide any updates she receives from NuLeaf and LS will distribute. GG to try and find out if there are any notes from the CoRWM meeting• Next meeting to be F2F – Energus is the preferred event – LS to coordinate• CP has been in place for 3 months now and we have delivered what we had to, apart from Governance, we now need to consider a 'reflection' meeting out-with our normal CP meeting	To note MF/LS GG LS To note	



7	DATE OF NEXT MEETING – Wednesday 6th April, 8:30am, Energus, Enlighten Boardroom, Lillyhall, Workington, CA14 4JW	To note	
	Update after meeting – Meeting on 6th April is cancelled and Face to Face meeting will now be held on 3rd May	To note	

