



## MINUTES FROM COMMUNITY PARTNERSHIP MEETING

HELD ON 29<sup>th</sup> June 2022, 0830am – Teams

### Attendees:

Mary Bradley (MB) - Chair  
Gordon Grant (GG) – Community Engagement Manager  
Deborah Naylor (DN) – Inspira  
Dele Shoneye– (DS) - Project Manager  
Alison Beard- (AB) Community Coordinator  
Chris Shaw (CS) - CALC  
John Coughlan (JC)  
Laura Kay (LK) - part  
Alison Beard (AB)

Minutes: Linda Scott (LS) -Secretariat

Apologies: Becky Wolstenholme  
Marion Fitzgerald  
Tony Markley  
Adrian Davis-Johnston  
Chris Gibson

Item	Description	Action Lead	By when
1.	<b>WELCOME/APOLOGIES –</b> <ul style="list-style-type: none"><li>The Chair welcomed all to the meeting</li><li>Apologies received from Chris Gibson, Marion Fitzgerald, Tony Markley, Becky Wolstenholme, Adrian Davis-Johnston</li></ul>	MB  To note	
2.	<b>PREVIOUS MINUTES/ACTIONS</b> <i>Agree minutes from the previous meeting held on 14<sup>th</sup> June and review outstanding actions</i>	To note MB/LS	
3.	<b>CHAIR'S UPDATE</b> <ul style="list-style-type: none"><li>Door drop going out end of July, next newsletter going out end of August</li><li>All invites sent out for Hunday Manor</li><li>4 new CP members appointed, first induction completed, second induction 15<sup>th</sup> June</li><li>Meetings attended/upcoming<ul style="list-style-type: none"><li>Joint CP Chair meeting with Mark Fryer today</li><li>Met with Rob Ward, who will be the Officer for Nuclear</li><li>Policy meeting with Richard Griffin</li></ul></li></ul>	MB	



	<ul style="list-style-type: none"><li>○ Harrington Ladies event was a really useful meeting</li><li>○ Attended awards dinner at Energas</li><li>○ Good meeting with CEO of Farmers Network</li><li>○ Meeting with Community Foundation re Visioning</li><li>○ U3A meeting on 6 June</li><li>○ Stakeholder Engagement meetings on 22 and 28 June</li><li>○ Meetings with Sam King, Head of Community Engagement</li></ul> <ul style="list-style-type: none"><li>● Chair thanked everyone for support during her time as Interim chair</li><li>● Interaction with new leader of Cumberland Authority welcomed, however it should be noted that the new unitary authority cannot make any decision until April 2023</li><li>● Tony Markley is part of new Cumberland authority</li></ul>		
	<p><b>To Note – Item 5 was discussed before item 4</b></p>		To note  To note  To note
4.	<p><b>YONDER SURVEY - JC discussed survey-previously distributed</b></p> <ul style="list-style-type: none"><li>● Justin Chamberlain introduced himself and Owen Thomas who discussed recent pulse survey</li><li>● Survey consisted of 239 participants responses, representative of the Allerdale area</li><li>● High awareness of GDF programme in the area, but low understanding of what a GDF is</li><li>● There has been a small drop in levels of understanding that waste is in surface storage and what a GDF is</li><li>● Interviewing was by telephone, using random digit dial selection with quotas by Yonder to ensure correct demographic representation of the area</li><li>● Significant comms before October survey but none before March survey – consider comms impact before another survey</li><li>● About 1 in 20 of the population contacted refuse to take part in the survey, which is in line with industry benchmarks</li><li>● Useful to demonstrate different impact from different types of persons to help with tracking and understanding the community needs, help the partnership with core functions, build high levels of awareness</li><li>● Not enough people in such a small area to consider using an online panel for methodology</li><li>● Mobile numbers are included in the search by using random digit dial</li><li>● Research has been conducted through Focus groups previously and could be considered for any further research</li><li>● Cabinet office run spending control i.e. advertising, direct mail – which requires use of framework suppliers and tracking of key metrics</li><li>● Partnership needs to have more of a voice in timings of surveys</li><li>● Demographics are broken down to try and give a true representation of the population</li><li>● CP needs to consider what it wants for its research programme over the next year</li></ul>	JC	To note



	<ul style="list-style-type: none"><li>• Postal surveys have been used before – mainly male responses returned. Consider canvassing voting population that is on electoral register if data can be accessed – OT look into feasibility</li><li>• Look at raising awareness so that people can make an informed choice</li><li>• Have a timeline conversation that fits in with our programme of activities</li><li>• JC share information around approach to baseline survey and questionnaire</li></ul>	OT	
5	<p><b>CIF UPDATE FROM LAST PANEL MEETING</b></p> <ul style="list-style-type: none"><li>• MB explained how the Community Investment Fund works - Fund is £1m in a year – cut off for using funds is December 2022 - extension requested until March 2023. CIF Panel can now authorise spend up to £100,000</li><li>• 2 grants already approved, and others are being supported to submit further proposals. 4 applications received for consideration at the next CIF meeting in July</li><li>• Suggestion to bring in funding support from an expert in Allerdale area to help with application process. Consider asking Nik Hardy to look at application form</li><li>• MF trying to promote CIF through local Focus Hub</li></ul>	JCh	MB
6	<p><b>STAKEHOLDER ToR</b></p> <ul style="list-style-type: none"><li>• Not discussed</li></ul>		AB
7	<p><b>INTERIM CHAIR</b></p> <ul style="list-style-type: none"><li>• GG discussed the role of Interim Chair and advised that Mary Bradley had agreed to continue as CP Chair for a further 12 months</li></ul>		GG
8	<p><b>AOB</b></p> <ul style="list-style-type: none"><li>• Regulator meeting taking place at 3pm on 22<sup>nd</sup> June – all welcome to attend</li><li>• Share invite list for 5/6 July with MF</li></ul>		All To note LS
9	<p><b>DATE OF NEXT MEETING</b> Wednesday 29<sup>th</sup> June, 0830</p>		

Community Partnership Group Actions 29/06/2022

Ref	Date raised	Minute ref	Owner	Co-owner	Action	Update from meeting on 29/06/2022	Update for meeting on 14 July
ACT64	14/06/2022	4	OT		Socio economic groups can be considered for further exploration. Consider economic and social grid? Consider canvassing voting population that is on electoral register if data can be accessed	New action	
ACT65	14/06/2022	4	JCh		Share information around approach to baseline survey and questionnaire	New action	
ACT66	14/06/2022	8	LS		Share invite list for 5/6 July with MF	New action	Complete